



GAIL FARBER, Director

**COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS**

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE

October 18, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

34 October 18, 2016

LORI GLASGOW
EXECUTIVE OFFICER

**CONSTRUCTION RELATED CONTRACT
AS-NEEDED ENVIRONMENTAL TESTING, INSPECTION, AND
MONITORING SERVICES FOR
VARIOUS COUNTY PROJECTS
AWARD CONSULTANT SERVICES AGREEMENTS
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

This action is to authorize ten consultant services agreements for a not-to-exceed contract amount of \$750,000 each for as-needed environmental testing, inspection, and monitoring services to augment the Department of Public Works' ability to rapidly provide these as-needed environmental testing, inspection, and monitoring services to be utilized on various County projects for a 3-year term plus two 1-year extension options each.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed actions are exempt from the California Environmental Quality Act for the reasons stated in this Board letter.
2. Award and authorize the Director of Public Works or her designee to execute consultant services agreements with the following five small-sized firms: ACC Environmental Consultants, Inc.; Ambient Environmental, Inc., Small Business Enterprise; A-Tech Consulting, Inc.; ENCORP, Small Business Enterprise; and Global Environmental Training & Consulting, Inc., Local Small Business Enterprise, Small Business Enterprise; three medium-sized firms: Alta Environmental, Local Small Business Enterprise, Small Business Enterprise; Citadel Environmental Services, Inc., Small Business

Enterprise; Clark Seif Clark, Inc., Local Small Business Enterprise, Small Business Enterprise; and two large-sized firms: Amec Foster Wheeler Environment & Infrastructure, Inc.; and Converse Consultants to provide specialized as-needed environmental testing, inspection, and monitoring services for various County capital improvement projects for a not-to-exceed contract amount of \$750,000 individually and \$7.5 million in aggregate for a 3-year term plus two 1-year extension options for each firm.

The term of each consultant services agreement shall commence on the date of the full execution of the contract, and shall extend for a period of 3 years from such commencement date. The expiration of each of the consultant services agreements is subject to the following condition: where services for a given project have been authorized in writing by the County but are not completed by the consultant prior to the stated expiration date, the expiration date will be automatically extended solely to allow for the completion of such services.

3. Delegate authority to the Director of Public Works or her designee to authorize additional services and extend the contract expiration date as necessary to complete those additional services when those additional services are: 1) previously unforeseen, 2) related to a previously assigned scope of work on a given project, and 3) are necessary for the completion of that given project.

4. Delegate authority to Director of Public Works or her designee to supplement the initial not-to-exceed amount of \$750,000 for each of the above-referenced ten agreements by up to \$75,000, based on workload requirements. The aggregate amount, per agreement, of such amendments shall not exceed 25 percent of the original contract amount.

5. Delegate authority to the Director of Public Works or her designee to execute the two 1-year extension options on the above-referenced ten agreements at the discretion of the Director based upon workload demands and the level of satisfaction with the services provided.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Due to the discretionary and intermittent nature of capital improvement projects, the recommended consultant services agreements will augment the Department of Public Works' ability to rapidly provide as-needed environmental testing, inspection, and monitoring services to develop and construct projects.

The recommended as-needed environmental testing, inspection, and monitoring services agreements will expand Public Works' ability to deliver any renovations/improvements to various County buildings, various Public Works facilities, and County projects efficiently.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness/Fiscal Sustainability (Goal 1), Community Support and Responsiveness (Goal 2), and Integrated Services Delivery (Goal 3). The contractor who has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner will support Public Works in meeting these goals.

FISCAL IMPACT/FINANCING

The recommended actions have no direct impact on the County's General Fund.

Sufficient funding to finance work orders for these agreements will be financed through the appropriate capital, refurbishment, infrastructure, or various operating and special fund(s). For capital projects and refurbishments, no work will be assigned to these consultants without the prior review and funding verification from the Chief Executive Office. For Public Works' infrastructure and maintenance projects, no work will be assigned to these consultants without the appropriate funding authorization.

Expenditures for the subject services incurred by Public Works' Internal Service Fund-Capital Project Management Program will be reimbursed through approved individual project budgets.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard consultant services agreement, in the form previously approved by County Counsel, will be used. The consultant services agreements will contain terms and conditions in compliance with the Chief Executive Office and the Board's requirements. The consultant services agreements will contain terms and conditions in compliance with the Board's ordinances, policies, and programs. The agreement also includes a provision requiring the consultant firms to track subcontractor's utilization of Local Small Business Enterprise, Disabled Veterans Business Enterprise, and Social Enterprise businesses.

The consultants were selected upon final analysis and consideration without regard to race, creed, gender, or color.

ENVIRONMENTAL DOCUMENTATION

The proposed action is not a project pursuant to California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by Section 15378(b) of the CEQA Guidelines. The proposed action to award as-needed environmental testing, inspection, and monitoring services is an administrative activity of government, which will not result in direct or indirect changes to the environment. We will return to the Board as necessary for consideration of appropriate environmental documentation pursuant to CEQA before the approval of any activities that constitute a project under CEQA.

CONTRACTING PROCESS

On December 30, 2014, Public Works issued a Request for Proposals (RFP) for as-needed environmental testing, inspection, and monitoring services. The RFP was posted on the "Doing Business with Us" website and the "Public Works Contract Opportunities" website. Public Works reached out to non-Local Small Business Enterprise (LSBE) and/or Small Business Enterprise (SBE) firms to inform them and their subconsultants of the benefits of being a certified LSBE and to encourage them to become an LSBE, if eligible. The enclosure reflects the selected and nonselected consultants' utilization participation.

The RFP allowed firms to compete as primes in one of three categories: small-, medium-, or large-sized firms. Each firm was requested to certify its own size based on number of personnel for competition with other firms in the same size category. The RFP stated that a total of ten firms would be awarded contracts as follows: five small-sized firms (with 25 or fewer personnel), three medium-sized firms (with 26 to 75 personnel), and two large-sized firm (with over 75 personnel).

On January 27, 2015, 20 firms submitted proposals. An evaluation committee, consisting of Public Works' technical staff, evaluated the proposals as outlined in the RFP. The selected firms represent the best qualified firms from each size category to provide the required services based upon their technical expertise, proposed work plan, experience, personnel, qualifications, and understanding of the work requirements. The following firms were selected without regard to race, creed, color, or gender: small-sized category - ACC Environmental Consultants, Inc.; Ambient Environmental, Inc. SBE; A-Tech Consulting, Inc.; ENCORP (SBE); and Global Environmental Training & Consulting, Inc. (LSBE and SBE); medium-sized category - Alta Environmental (LSBE and SBE); Citadel Environmental Services, Inc. (SBE); Clark Seif Clark, Inc. (LSBE and SBE); and large-sized category - Amec Foster Wheeler Environment & Infrastructure, Inc.; and Converse Consultants. In the small-sized business enterprise category, five firms submitted proposals. Based on the evaluation committee's review, five firms were selected for contracts. In the medium-sized business category, five firms submitted proposals. Based on the evaluation committee's review, three firms were selected for contracts. In the large-sized business enterprise category, ten firms submitted proposals and based on the evaluation committee's review, two firms were selected for contracts. Public Works has determined that the firms proposed rates for performing the services are reasonable.

The Community Business Enterprises participation data and 3-year contracting history for the ten selected firms are on file with Public Works.

Public Works has evaluated and determined that the Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended agreements. These consultant services agreements are exempt from the requirements of Proposition A because the services are required on a part-time and intermittent basis. Public Works notified the Union on this solicitation.

The consultant services agreements include a cost-of-living adjustment provision in accordance with the Board policy, which was approved on January 29, 2002.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended consultant services agreements. These consultant services agreements will provide necessary as-needed environmental testing, inspection, and monitoring services to support various County projects in an efficient manner, enhancing the delivery of County projects.

CONCLUSION

Please return one adopted copy of this Board letter to the Department of Public Works, Contracts & Business Affairs Division.

The Honorable Board of Supervisors

10/18/2016

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Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:JQ:ss

Enclosures

c: Chief Executive Office (Rochelle Goff)
County Counsel
Executive Office

**COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS
CONSULTANT'S UTILIZATION PARTICIPATION FOR
AS-NEEDED ENVIRONMENTAL TESTING, INSPECTION, AND MONITORING SERVICES**

SELECTED FIRMS

	Small-Sized Business Category Consultant Name	Local SBE	SBE	Minority	Women	Disadvantaged	Disabled/Vet
1	ACC Environmental Consultants, Inc.						
2	Ambient Environmental, Inc.		x	x	x		
3	A-Tech Consulting, Inc.				x	x	
4	ENCORP		x				
5	Global Environmental Training & Consulting, Inc.	x	x	x	x		
	Medium-Sized Business Category Consultant Name						
6	Alta Environmental	x	x				
7	Citadel Environmental Services, Inc.		x				
8	Clark Self Clark, Inc.	x	x				
	Large-Sized Business Category Consultant Name						
9	Amec Foster Wheeler Environment & Infrastructure, Inc.						
10	Converse Consultants						

NON-SELECTED FIRMS

	Medium-Sized Business Category Consultant Name	Local SBE	SBE	Minority	Women	Disadvantaged	Disabled/Vet
11	FREY Environmental, Inc.		x	x			
12	Titan Environmental Solutions, Inc.		x	x			
	Large-Sized Business Category Consultant Name						
13	Andersen Environmental						
14	Bureau Veritas North America, Inc.						
15	Cardno ATC						
16	Conestoga-Rover & Associates, Inc.						
17	Geocon West, Inc.						
18	Group Delta Consultants, Inc.						
19	TRC Solutions, Inc.						
20	WorleyParsons Group Inc.						